Hueytown Soccer Club, Inc.

P.O. Box 3607
Hueytown, AL 35023

Phone: (205) 497-4977
Website: www.hueytownsoccer.com
Tax ID: 26-0905444

PURCHASER: **Name:** _____

Address: _____

City/St/Zip: _____

Phone: _____

Expense Report

PRIOR BOARD APPROVAL?	EXPENSE TYPE	MEMO
YES NO	CONC FIELD SEASON TRAIN	

Please Circle One of the Choices Above and Provide Detail in the Memo Field

PURCHASED FROM	DATE OF PURCHASE	DESCRIPTION (Only If Not Detailed on Receipt)	PAID WITH	G/L ACCT (Treasurer)	RECEIPT AMOUNT

I HEREBY CERTIFY that the above is a true statement of the expenses incurred by me in accordance with the policies and procedures of HYSC, Inc.

SUBTOTAL	-
SALES TAX	
TOTAL	-

Claimant's Signature	Date

Signature of Officer Approving Expenses	Date

THE ORIGINAL RECEIPT(S) MUST BE ATTACHED. NO COPIES WILL BE ACCEPTED.

Office Use Only:

Processed By: _____ Date: _____

Entered Into Accounting: ☐ Date: _____ By: _____

Check Written: ☐ #_____ Date: _____ By: _____